



VERNEY COLLEGE

Year: _____

Grade: _____

PUPILS PARTICULARS

Surname of pupil: _____

Name: _____

Date of Birth: _____

ID/Passport no.: _____

Place of birth: _____

Home address: _____

Telephone: _____ Cell: _____

Previous school: _____

PARENTS PARTICULARS

Surname of father: _____

Name: _____

ID/Passport no.: _____

Occupation: _____

Company: _____

Telephone: (W) _____ (H) _____ (CELL) _____

E-Mail: _____

Home address: _____

Surname of mother: _____

Name: _____

ID/Passport no.: _____

Occupation: _____

Company: _____

Telephone: (W) _____ (H) _____ (CELL) _____

E-Mail: _____

Home address: _____

Student Details:

Name: _____

Date of Birth: _____

ID/Passport Number: _____

Parent/Guardian Responsible for Account:

Name (In Full): _____

ID/Passport No: _____

Residential Address: _____

Occupation: _____

Company: _____

Telephone: (W) _____ (H) _____ (C) _____

School fees:

Registration Date: _____

Registration fee paid on: _____

Receipt no: _____

Tuition fee: _____

Transport: _____

After Care: _____

PAYMENT SCHEDULE

1. **12 Monthly instalments** paid in advanced **before the 5th day** of each month.

Amount per month: _____

2. **3 Equal instalments** paid in advance **before each term commences**.

Amount per term: _____

3. Full amount paid before the **5th of January** to qualify for 5% discount.

Amount: _____

5% discount: _____

Amount due: _____

Parent/Guardian/Person responsible for the account

ID Number

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Agreement

The School School Fees

BETWEEN

THE SCHOOL
("THE SCHOOL")

AND

("PARENT/GUARDIAN RESPONSIBLE FOR ACCOUNT")
IDENTITY NUMBER: _____

STUDENT DETAILS

Name: _____
Date of Birth: _____
Identity Number: _____

PARENT/GUARDIAN RESPONSIBLE FOR ACCOUNT

Name: _____
Identity Number: _____
Street Address: _____

Postal Address: _____

REGISTRATION FEE

Non-Refundable Registration Fee: _____
Registration Date: _____

SCHOOL FEES _____

Tuition: _____
Transport: _____
After Care: _____

Total Per Annum: _____

PAYMENT SCHEDULE

1. 12 Monthly instalments paid in advance before the 5th day of each month
Amount per month:- _____
2. 3 Equal instalments paid in advance before 5th day of each term
Amount per term:- _____

CONDITIONS

I, the undersigned, (parent/guardian responsible for payment of account) hereby agree:

1. To pay the fees due in terms of the above payment schedule and additional amounts levied in terms of this agreement as and when they become due and payable.
2. That in the event of the fees and additional charges not being paid timeously:
 - 2.1 The whole amount in terms of this agreement shall immediately become due, owing and payable;
 - 2.2 The Headmistress or Acting Headmistress of The School may demand the removal of the student from The School until such time as all amounts due have been paid in full;
 - 2.3 The School may withhold school reports and/or transfer certificates until all amounts due have been paid in full;
 - 2.4 The school may disallow participation in all extra-mural activities until such time as all amounts due have been paid in full.
3. In the event of it being necessary to institute action to recover monies due in terms of this agreement:
 - 3.1 A certificate under the hand of the Headmistress or Acting Headmistress of The School shall be deemed to be prima facie proof as to the amount due and shall be valid as a liquid document against me in any court of law for the purposes of judgement or provisional sentence and shall be

deemed sufficient particularity for the purpose of pleading in any action instituted against me by The School;

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3.2 I choose as my domicilium citandi et executandi for all purposes arising here from, the address set out above;

3.3 I agree to pay the costs of instituting and recovering all and any amount due on the scale as between attorney and client.

4. In the event of the student becoming ill and/or injured I understand that The School will be entitled to admit the student to any hospital or retain the services of any medical practitioner and authorise the aforesaid parties to take all steps necessary to treat my child. I understand that any costs incurred will be for my own account.

5. In the event of my wishing to cancel the registration or remove the student from the school:

5.1 The Parent/Guardian will be required to give one terms' notice in writing and pay the school fees and all other amounts due to the end of the notice period.

5.2 In the event that written notice to this effect is not submitted to the school office timeously the Parent/Guardian will be liable for payment of a full terms fees as from the date of effect of the notice of the student's leaving the school.

6. In order for the school to make arrangements for the academic year that follows on this agreement the Parent/Guardian shall:

6.1 Complete and return to the school all documents necessary to register the student for the following academic year, by no later than October of the year in which this agreement was signed.

6.2 Effect payment of all amounts due in terms of clause 6.1 supra.

7. In the event of the Parent/Guardian failing to comply with the obligations set out above:

7.1 The School may not be able to provide a place for the Student in the following academic year.

7.2 The Parent/Guardian will on demand be responsible for payment of one terms school fees for the following academic year at the rate set out in this agreement.

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8. This agreement may not be varied unless such variation is reduced to writing and signed by all parties hereto.

Signed at ROSETTENVILLE on this the _____ day of _____ 2012.

Parent/Guardian

Obo Verney College

